Form of a Declaration between a non-SOLAS vessel and a port facility[[1]](#footnote-1)

DECLARATION

|  |  |
| --- | --- |
| Name of Ship: |  |
| Port of Registry: |  |
| MMSI Number or IMO Number: |  |
| Name of Port Facility: |  |

This Declaration is valid from .............................. until ………………, for the following activities ............................................................................................................................

(list the activities with relevant details)

under the following security levels

|  |  |
| --- | --- |
| Security level(s) for the ship: | 1 |
| Security level(s) for the port facility: | 1 |

**The above-mentioned ship is hereby authorized to berth at secure port facility of the above-mentioned port on observing the following conditions:**

Information needed before ship’s arrival:

* Ships name, IMO no. and call sign
* ETA and purpose of call
* Dangerous cargo list
* The ships last foreign port for call, and date for call
* Crew list (unless other agreements)

Surveillance of area with restricted admission:

The ship may *not* transport, embark or disembark any person, before the duty officer at the port facility is informed and has approved it.

Controlling access to the port facility:

* The ships agent distributes admittance cards.
* Persons coming to and going from the ship shall use the distributed admittance cards by any passages at the port facility; alternatively, they must be escorted by a crew member or the ships agent.
* The admission card must be shown on demand.

Controlling access to the ship:

The ship shall see to it, that any person boarding the ship, is known to and accepted by the ship.

Monitoring of port facility in which the ship is located, including berthing area and area around the ship:

The ship must ensure that the mentioned areas are monitored frequently. Any unusual movements must be reported to duty officer at the port facility.

Handling of cargo:

The ship must control that the loaded and /or discharged cargo complies with cargo manifest.

Delivery of ships stores:

The ship must ensure that supplies are reported and accepted in advance by the duty officer at the port facility. Before accepting the supplies on board, the ship shall ensure that the supplies are delivered in intact packing and in accordance with what is expected.

Handling of unaccompanied luggage:

Unaccompanied luggage must be reported immediately to the duty officer at the port facility.

Controlling the embarkation of persons and their effects:

The ship must ensure, that no unauthorized person enter the ship. Persons entering the ship must be identified, and their purpose most be known.

Ensure that security communication is fully available:

Ensure either ships VHF or cell phone is in use.

Further instructions:

The port facility reserves the right to cancel this agreement and to present a new agreement without prior notice.

Dated at on the

|  |  |
| --- | --- |
| Signed for and on behalf of | |
| The port facility: | The ship: |

(signature of port facility) (Signature of Master)

|  |  |
| --- | --- |
| Name and title of person who signed | |
| Name: | Name: |
| Title: | Title: |

|  |  |
| --- | --- |
| Contact details  (to be completed as appropriate)  (indicate the telephone numbers or the radio channels of frequencies to be used) | |
| for the port facility: | for the ship: |
|  |  |
|  |  |
|  |  |
|  |  |

1. This form of Declaration is for use between a ship which do not fall within the scope of SOLAS Chapter XI-2 and the ISPS Code and a port facility. If the Declaration is to cover two ships this model should be appropriately modified. [↑](#footnote-ref-1)