

Instructions for completion of the EASA Form 50

Application for Part 21 production organisation approval

Form SLVLD-158

Block 1: The name of the organisation must be entered as stated in the register of the National Companies Registration Office. For the initial application a copy of the entry in the register of the National Companies Registration Office must be provided to the Competent Authority.

Block 2: State the trade name by which the organisation is known to the public if different from the information given in Block 1. The use of a logo may be indicated in this Block.

Block 3: State all locations for which the approval is applied for. Only those locations must be stated that are directly under the control of the legal entity stated in Block 1.

Block 4: This Block must include further details of the activities under the approval for the addresses indicated in Block 4. The Block "General" must include overall information, while the Block "Scope of approval" must address the scope of work and products/categories following the principles laid down in the GM 21A.151. The Block "nature of privileges" must indicate the requested privileges as defined in 21A.163 (b)-(d). For an application for renewal state "N/A".

Block 5: This Block must state a summary of the organisation with reference to the outline of the production organisation exposition, including the organisational structure, functions and responsibilities. The nomination of the responsible managers in accordance with 21A.145(c)(2) must be included as far as possible, accompanied by the corresponding EASA Forms 4.
For an application for renewal state "N/A".

Block 6: The information entered here is essential for the evaluation of eligibility of the application. Therefore special attention must be given concerning the completion of this Block either directly or by reference to supporting documentation in relation to the requirements of 21A.133(b) and (c) and the AMC to 21A.133(b) and (c).

Block 7: The information to be entered here must reflect the number of staff, or in case of an initial approval the intended number of staff, for the complete activities to be covered by the approval and therefore must include also any associated administrative staff.

Block 8: State the position and name of the accountable manager.