# **Notification Form: Changes by ATS Training Organisation (TO) ref. (EU) 2015/340**

*Please read guidance information in procedure 2233 – bilag 1 before completing this form.*

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| **Type of notification:** |
| **Prior approval is not required**  Minimum 10 working days in advance  **Prior approval is required**  Minimum 30 working days in advance |

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| **1 Contact details** |
| **1.1 Current Approval** (Certificate number and holder): |
| **1.2 Contact person for the change:** |
| **1.3 Job title:** |
| **1.4 Phone:** |
| **1.5 Email:** |

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| **2 Identification of Change** |
| **2.1 Date of submission of the notification:** |
| **2.2 Provide a title of the change:** |
| **2.3 Proposed date for implementation of the change:** |
| **2.4 Management System reference:** |

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| **3. Description of the Change** |
| **3.1 Describe the change:** |
| **3.2 Reason for the change:** |
| **3.3 Describe impact of the change:** |

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| **Attachments to this notification:** |
| List relevant documentation and attach to the email submission: |

**7. Submission instruction:** *Please e-mail this document and attachments to* [*info@trafikstyrelsen.dk*](mailto:info@trafikstyrelsen.dk)

Name and date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_